

Semley CE VA Primary School
Full Governing Body (FGB) Meeting
Monday 18th March 2024
6pm
Semley School Hall

Present: Briony Brickell **Chair** (BB)
 Abi Carlyle-Clarke **(HT)** (AC-C)
 Sue Dawson (SD)
 Harriet Egerton (HE)
 Rev Kate McFarlane (KM)
 Rosie Miles (RM)
 Molly Swann (MS)
 James Watson (JW)

Clerk: Theresa Merefield (TM)

Apologies: Chloe Cardozo (CC), Antony Pinsent (AP), Shonagh Symington (SS),

1.	Welcome and prayer
	The Chair extended a warm welcome to all and Rev Kate opened the meeting with a period of reflection and prayer.
2.	Apologies and Declaration of Interests (for specific FGB item(s))
	<ul style="list-style-type: none"> Apologies were received from CC, AP and SS. There were no declarations of interest.
3.	Agreement of Minutes of the last FGB on 27th November 2023
	<ul style="list-style-type: none"> Governors received the minutes in advance of the meeting. The minutes were agreed by all present.
4.	Matters Arising/Review of actions from last FGB
	<ul style="list-style-type: none"> ACC to share the electronic version of the Monitoring Schedule and Monitoring Form with all Governors. <p>ACTION: ACC</p>
5.	School Development Plan 2023-2024 Update
	<ul style="list-style-type: none"> The updated document had been shared with all Governors prior to the meeting. There were no questions arising as all was presented in a clear way documenting the progress made against each strand of the plan.
6.	Headteacher's Report
	<ul style="list-style-type: none"> ACC was thanked for the way the report helps Governors understand the current picture of the school in such a clear and concise manner with the appropriate level of detail. <p>Q. Who is leading Maths? A. ACC is currently doing this and whilst not sustainable for the longer term, whilst current staff are supporting an ECT with mentoring then this is the most suitable solution at present. Maths is in a secure place thanks to the previous maths lead and the White Rose Maths is embedded well across all years. This has helped ACC to manage this alongside current workload</p> <p>Q. How is acadamisation still being considered? A. The Cluster Hub are working together and collaboratively train, peer review and work with the SIA. There is no desire to move to an Academy but working together is really beneficial to all of the Cluster Hub schools.</p> <p>Q. What are the plans for the Nest? A. A parent has offered to decorate this in the summer holidays and this has been planned with ACC and the ELSA TA. This will then be a really holistic and lovely space for children to work in.</p> <p>Q. Is the unauthorised absence an issue?</p>

	<p>A. This is a lower percentage than the last term but illness has been high with winter bugs. The attendance policy is followed, any fines are issued directly from the LA not the school.</p> <p>Q. The number of safeguarding records seem high.</p> <p>A. These numbers are reported from My Concern and these include Behaviour reports as well. ACC & TM to look at the reporting functions from My Concern. Feel the culture among staff with the ease of using MyConcern is that of reporting more to help 'build the picture' and no concern is too small. There have been no concerns raised that have generated any alarm and have all been actioned appropriately within school.</p> <p>Q. Note number of SEN have increased by 3.</p> <p>A. This is a moving number depending on children at any particular time. This is therefore constantly reviewed. Laura Gullen and ACC meeting this week to discuss current children on the register.</p> <p>Q. Are parents always made aware if their children are on the SEN Register?</p> <p>A. Yes, ACC has conversations with all parents of any children added.</p> <p>Q. What is the extra help being provided by RM?</p> <p>A. RM runs a Year 6 SATs Club each week to help go through SATs questions for children who require some additional confidence and support to help them. LS is now running a similar thing for weaker Year 2s. This is voluntary after discussion with parents. Governors expressed thanks for this extra support and helping to set the children up for taking the SATS in a calm and confident way.</p> <p>Q. How long do we have the specialist TA for?</p> <p>A. Behaviour Support have said that we are able to have her until the end of the summer term which is really positive. She currently working with two individual children.</p>
7.	Safeguarding
	<ul style="list-style-type: none"> • Safeguarding Audit has been completed and returned to LA. • MyConcern training has been completed for all Teachers and they are using the system. Behaviour incidents are also being logged. • Support Staff will receive MyConcern training by the end of this term.
9.	Committee Q's and A's
	<p>Q. Why has the working party for general repairs been put on hold?</p> <p>A. The Nest has been taken on. It has not gone away, the idea of how to do this is being reviewed.</p> <p>Q. Who is the external risk advisor?</p> <p>A. ACC has a contact who is offering to do this free of charge.</p> <p>Q. Has there been any update from the Diocese with regards to repairing the fencing along the Rectory Boundary.</p> <p>A. No, the Clerk has made numerous email enquiries with the SDBE but has not yet received a response. The Governors expressed their concern with regards to the safety risk this was posing. Clerk will continue to seek a response.</p> <p style="text-align: right;">ACTION: TM</p>
10.	Website Audit
	<ul style="list-style-type: none"> • Thanks to JW for completing this and the report that has been provided of the findings. • ACC and TM to review and report back to Governors at the next meeting. <p style="text-align: right;">ACTION: ACC & TM</p>
11.	Vision & Values
	<ul style="list-style-type: none"> • Rev Kate and ACC have worked on a schedule of how the vision and values can be delivered to the children throughout the year. Rev Kate has found a bible story relating to each of the values and ACC will use these in Collective Worship. • The tree and the birds are an integral part of the Collective Worship. • The Vision has been added to the Friday Round Up.
12.	Governor Key Dates
	<ul style="list-style-type: none"> • The Clerk had circulated an updated version of the Key Dates prior to the meeting.
13.	Any Other Business
	<p>Q. Were we allocated any money from the Tesco tokens?</p> <p>A. Yes, we have been awarded the highest amount of £1500 that will be used towards the building of a Forest School shelter.</p>
19.	Date of next meeting
	20 th May 2024 @ 6pm

Signed:.....

Dated:.....