

Full Governing Body (FGB) Meeting
Thursday 6th July 2023
5pm
Semley School

Present: Briony Brickell **Chair** (BB)
 Chloe Cardozo (CC)
 Abi Carlyle-Clarke (**HT**) (AC-C)
 Sue Dawson (SD)
 Harriet Egerton (HE)
 Sam Heavingham (SHv)
 Rev Kate McFarlane (KM)
 Molly Swann (MS)
 Shonagh Symington (SS)
 James Watson (JW)

Clerk: Theresa Merefield

1.	Welcome and prayer
	The Chair extended a warm welcome to all and Rev Kate opened the meeting with a reflection.
2.	Apologies and Declaration of Interests (for specific FGB item(s))
	Apologies were received from Molly Swann and Shonagh Symington. No declarations of interests.
3.	Agreement of Minutes of the last FGB on 18th May 2023
	<ul style="list-style-type: none"> Governors received the minutes in advance of the meeting. The minutes were agreed by all present.
4.	Matters Arising/Review of actions from last FGB
	<ul style="list-style-type: none"> Action outstanding – Signed Confirmation that Governors had read the KCSIE 22 Update has been completed. HT to share with new Parent Governor the School Safeguarding information has been completed. Action outstanding - BB and ACC to meet to discuss the best approach to Governor Monitoring was completed. ACC and BB completed the Annual Safeguarding Audit this year once the report has been returned from the LA, the action points will be documented. Action: ACC/BB SD had sent a letter of thanks to staff involved with KS2 SATS and this had been very well received.
5.	Headteacher's Report
	<ul style="list-style-type: none"> The HT Report had been circulated prior to the meeting and the following discussion and questions were raised: <ul style="list-style-type: none"> In particular, thanks were expressed for SHv's dedicated service to the school and for her hard work and support that she has provided. Q. Are you able to share the two points that will become the focus for the SDP in the next year? <ul style="list-style-type: none"> A. Foundation subject curriculums (anything that isn't Maths, English and Science). We need to ensure that the knowledge required is clear and able to be recalled by the children at each stage of their learning. Cluster Schools are also focusing on this so there can be some cross working. SEN Development is going to focus on strategies to support children in their individual needs. Continue with the impact within the classroom. Q. Will the new SENCO feedback the training that she completes. <ul style="list-style-type: none"> A. Yes, she will feed back to ACC who will then disseminate all relevant information to staff. Data following the moderation was shared with Governors and reviewed. SHv explained the information to the Governors. KS1 showed an increase in Greater Depth in the following: 15% Reading, 10% writing and 5%

	<p>Maths from last year. For KS2 27% increase in Greater Depth Writing. National figures are expected in September.</p> <ul style="list-style-type: none"> We had external moderation from LA for the KS2 Teacher Assessed writing which was a reassuring and positive experience.
7.	Safeguarding
	<ul style="list-style-type: none"> ACC and TM to move over to the new My Concern Electronic Safeguarding system in the Summer Holidays so that it is ready to be used in September. One more DDSL to be qualified in the next academic year as it has been found to be very useful to have a third person for professional challenge and discussion. The processes this year have been robust and are well embedded within the School.
8.	PE Report
	<ul style="list-style-type: none"> The 2022/2023 report was distributed to Governors ahead of the meeting. Thank you to LR for preparing. Plans for PE Grant spend next year to be discussed further in Finance meeting. LR to be asked for the ideas of how this can be used.
9.	SDP Update
	<ul style="list-style-type: none"> Main focus is to be the Foundation Subject Foundation but not to the detriment of Maths and English. Challenge within the curriculum is be a focus to ensure that all children are able to make the most significant progress, not just a focus on Greater Depth. SDP to be drafted ready for September. Action: ACC
8.	Committee Q&A's
	<ul style="list-style-type: none"> Good to note that there is an increase in numbers for the next academic year and this is very positive for the school. Tours for September 2024 have been successful and more will be planned for the Autumn Term. Outdoor classroom – Planning is not required, work to commence in September but has been confirmed that this won't impact the children at playtimes.
9.	Governor Monitoring Schedule
	<ul style="list-style-type: none"> BB highlighted that it was important for all governors to be aware of the responsibilities for them in their link roles. Need to add in Maths, English and Science Link meetings and reports required. Action: ACC/BB
10.	Link Governor Reports
	<ul style="list-style-type: none"> Maths, English and Safeguarding Reports had been shared with Governors before the meeting. Highlights were discussed on all reports. Pleased to see the positive work that has been taking place over the year and the progress that has been made in both English and Maths. Q. Has a new Maths Lead been appointed as it is such an important role? A. Discussion still underway with staff. It may be that this is supported by ACC who will also be mentoring the new ECT. Positive that the Maths Curriculum is in a strong place currently which helps with the transition. Q. Has a Staff Governor been appointed? A. Not yet. There is an idea for all staff to be placed on a yearly rolling rota so that all staff get the opportunity to contribute as a Staff Governor. Pupil Premium & Disadvantaged Learners report to follow. HE met with ACC today and will complete report and circulate. Action: HE Subject Leads will be invited to CSA meetings to discuss their individual subjects which will enable Governors to understand all subjects
11.	Committees
	<p>HT Performance Management & Pay Panel Briony Molly Sue Dawson</p> <p>Premises Committee Antony (Chair) Abi</p>

	<p>Shonagh Chloe James</p> <p>Finance Committee Briony (Chair) Molly Sue Abi James</p> <p>CSA Committee Molly (Chair) Briony Harriet James Abi</p> <p>Link Governors</p> <table border="0"> <tr> <td>H&S</td> <td>Antony</td> </tr> <tr> <td>Safeguarding</td> <td>Briony</td> </tr> <tr> <td>SEN / Disadvantaged Learners</td> <td>Harriet</td> </tr> <tr> <td>English</td> <td>Molly</td> </tr> <tr> <td>Maths</td> <td>Briony</td> </tr> <tr> <td>Science</td> <td>James</td> </tr> <tr> <td>GDPR</td> <td>Molly</td> </tr> </table> <p>Class Link Governors</p> <table border="0"> <tr> <td>Wrens</td> <td>Antony</td> </tr> <tr> <td>Robins</td> <td>Chloe</td> </tr> <tr> <td>Doves</td> <td>Briony</td> </tr> <tr> <td>Owls</td> <td>Shonagh & Sue</td> </tr> <tr> <td>Kites</td> <td>Molly & James</td> </tr> </table>	H&S	Antony	Safeguarding	Briony	SEN / Disadvantaged Learners	Harriet	English	Molly	Maths	Briony	Science	James	GDPR	Molly	Wrens	Antony	Robins	Chloe	Doves	Briony	Owls	Shonagh & Sue	Kites	Molly & James
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11.	Any Other Business																								
	<ul style="list-style-type: none"> • Finance Meeting date to be arranged for budget discussion: Monday 17th July at 9am • BB expressed thanks to SHv from all the Governors for the years of dedication to Semley School. She will be very much missed. • BB reported that TC has stepped down as a Governor and thanks were expressed for the past two years that she has been a Governor. She will continue to support the school with reading and cookery club for which we are very grateful. • Thanks were expressed to all the Governors for all the support provided in school. 																								
12.	Date of next meeting																								
	Monday 9 th October 2023 @ 6pm																								

Signed:.....

Dated:.....