

Semley CE VA Primary School
Full Governing Body (FGB) Meeting
Thursday 23rd March 2023
6pm
Semley School

Present: Briony Brickell **Chair** (BB)
 Chloe Cardozo (CC)
 Abi Carlyle-Clarke (**HT**) (AC-C)
 Sue Dawson (SD)
 Harriet Egerton (HE)
 Sam Heavingham (SHv)
 Rev Kate McFarlane (KM)
 Antony Pinsent (AP)
 Molly Swann (MS)
 Shonagh Symington (SS)
 James Watson (JW)

Clerk: Theresa Merefield (TM)

Apologies: None

1.	Welcome and prayer
	The Chair extended a warm welcome to all and Rev Kate opened the meeting with sharing the new Vision Proposals and then a prayer. A warm welcome was extended to new Parent Governor, James Watson.
2.	Apologies and Declaration of Interests (for specific FGB item(s))
	Apologies were received from Tessa Chalwin.
3.	Agreement of Minutes of the last FGB on 17th November 2022
	<ul style="list-style-type: none"> Governors received the minutes in advance of the meeting. The minutes were agreed by all present.
4.	Matters Arising/Review of actions from last FGB
	<ul style="list-style-type: none"> Action outstanding – Signed Confirmation that Governors had read the KCSIE 22 Update. Action: HT HT to share with new Parent Governor the School Safeguarding information. Action: HT School website audit completed. Action outstanding - BB and ACC to meet to discuss the best approach to Governor Monitoring. Action: ACC/BB
5.	Headteacher's Report
	<ul style="list-style-type: none"> The HT Report had been circulated prior to the meeting. Discussion surrounding the Attendance Policy. It was highlighted that the winter vomiting bug had affected our attendance this term. TM and HT are meeting termly with the Education Welfare Officer which has been a very supportive process. Further discussion was had regarding the target of increasing the number of 'Greater Depth' pupils. There was concern that there could be pressure from the LA to achieve the desired percentage and actually with our small cohorts this might just not be possible. The HT confirmed that it was more about creating the opportunity for all children to reach this and this may help children at the higher end of 'Expected' may then get to reach 'Greater Depth'. The review of the Curriculum enables all to have best possible opportunities to achieve to the highest level they are able. There was further information as to what the Curriculum reviews had been, the HT and DHT shared more information and explained the work had been looking at fidelity to the schemes that are used (e.g. White Rose in Maths) and to ensure the mixed year classes are both doing the same work. Foundation subjects are next to be reviewed.

	<ul style="list-style-type: none"> The LA visits have caused some additional pressure to Staff but there has been progress noted in all areas which has created more reassurance to all. Clarity was provided on how the SEN process works for children. The new process enables the Staff to access LA support for the LA SENCO Advisor and SEN Surgeries. This will be of great benefit to the children.
7.	School Development Plan review
	<ul style="list-style-type: none"> The updated School Development Milestones had been sent out to all Governors prior to the meeting for review. This had also been discussed thoroughly in the HT Report so there were no additional questions.
8.	Committee Q&A's
	<p>The Committee meeting minutes had been circulated prior to the meeting to all Governors.</p> <p>Q. When do you hear about numbers for September? A. The places will be offered mid April, we are expecting 20 places as per our PAN.</p> <p>Thanks to TM for the SFVS and financial work carried out to support the Finance Committee.</p> <p>Q. Will you be sending out the Parent Questionnaire again? A. Yes, in July this will be sent out to gain parental views at the end of the school year.</p> <p>Note to all Governors that there is a plan for a day where parents can come and volunteer to carry out some building maintenance and repairs. HT shared how grateful the School to be part of a great community with support from the parents, church and shop.</p>
9.	Safeguarding
	<ul style="list-style-type: none"> ACC and BB completed the annual Safeguarding audit this year once the report has been returned from the LA, the action points will be documented. Action: ACC/BB Have Online Safety training booked for the children and also for the parents for after Easter from an external supplier who gave an inspiring presentation at the LA Safeguarding Conference. TM has now qualified as a DSL and will work alongside SHv as a DDSL in school. An online Safeguarding system has been agreed as a worthwhile investment for the next financial year to make the recording of the information more secure and robust. It will be discussed as to whether there could be a Cluster discount if purchased as a group.
11.	Policies to be Ratified
	<ul style="list-style-type: none"> Attendance Policy Attendance Procedure First Aid & Administration of Medicines Model Sickness Absence Procedure for Teaching & Support Staff Semley School Teaching & Learning Policy <p>The above policies were all ratified by the FGB.</p>
12.	Any Other Business
	<ul style="list-style-type: none"> Thanks were expressed to SS and TC who had supported the cookery club over the past two terms, we are very grateful for the help they have provided. Governors expressed their best wishes to SHv who has handed in her resignation as she will be relocating in the summer.
13.	Date of next meeting
	Thursday 18 th May @ 5pm

Signed:.....

Dated:.....